

July 26, 2016

The meeting of the McCook County Commission was called to order in their Meeting Room by Vice-Chairman Sheldon Butzke. Members present: Marc Dick, Ralph Dybdahl, and Steve Gordon. Member absent: Ron Scharffenberg.

Vice-Chairman Butzke led the Pledge of Allegiance.

Vice-Chairman Butzke called for approval of the Agenda. Motion made by Dick to approve the Agenda as posted. Second Dybdahl and motion carried.

The minutes from the July 12<sup>th</sup> & July 19<sup>th</sup> meeting were sent to Board members for review prior to publication. Vice-Chairman Butzke called for approval of same. Motion made by Dybdahl to approve the minutes for publication. Second Dick and motion carried.

The Commission began the meeting with continued review of the 2017 budget requests.

Commissioner Reports: none.

Hwy Supt, Mic Kreutzfeldt informed the Commission that his 3-year term with the property & liability pool will end at year end and he would like to continue to represent McCook County and in order to do so the Board needs to adopt a resolution nominating him. Motion made by Gordon, second Dybdahl, and carried, to approve and adopt the following resolution:

#### RESOLUTION 2016-06

WHEREAS, The SD Public Assurance Alliance has requested that a member be nominated to their Board to act as a representative on behalf of McCook County;

BE IT RESOLVED that McCook County hereby nominates Michael Kreutzfeldt to serve on the SD Public Assurance Alliance Board on behalf of McCook County.

Passed, approved and adopted this 26<sup>th</sup> day of July, 2016 on a motion by Steve Gordon, second by Ralph Dybdahl. Motion carried.

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Steve Gordon

Marc Dick

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Sheldon Butzke  
Scharffenberg

Ron

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Ralph Dybdahl

Kreutzfeldt reported that bridge inspections have been completed by Clark Engineering with no major issues found. Discussion held on the cost to repair air conditioning in the Ford Explorer, shared by departments, no repairs to be made at this time. Time was taken to review the 2017-2021 Transportation Plan; revenue sources, bridge, chip sealing, graveling, equipment, paving and safety projections by year.

Motion made by Gordon to convene as Drainage Commission. Second by Dybdahl and motion carried.

Drainage Administrator Kreutzfeldt presented the following drainage permit application, noting that downstream landowner signatures were obtained and he has signed off on it:

D16-003      Marc Dick      SW4 Section 31-101-54

The Board reconvened as Board of County Commissioners.

Mark Norris, Sheriff, informed the Board that fees within his office were increased July 1, 2016 by the SD Legislature. Norris noted that this includes mileage for serving papers but the Commission has to make a motion to set this fee, up to \$.56/mile.

Motion was made by Dick to set mileage rate for serving papers at \$.56/mile effective immediately. Second was made by Dybdahl and motion carried.

The Commission continued with more review of 2017 budget requests.

Motion made by Dybdahl to convene as Planning Commission. Second made by Gordon and motion carried.

Tracy Hofer, Zoning Administrator, presented a plat for approval. Following review of the Plat Review Form, motion was made by Gordon, second by Dick, and carried, to approve the following resolution:

BE IT RESOLVED by the County Planning Commission of McCook County, South Dakota, that the plat showing Lot 13 of Eagle Ridge Addition in the West Half of the Southwest Quarter of Section 35, Township 102 North, Range 53 West of the 5<sup>TH</sup> Principal Meridian, McCook County, South Dakota having been examined, is approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments thereof.

Adopted this 26<sup>th</sup> day of July, 2016.

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Vice-Chair, County Planning Commission  
McCook County, South Dakota

Zoning Administrator, Tracy Hofer, presented Preliminary Plat Plan of Tract's 9C and 9D of Battle Creek Shores 2<sup>nd</sup> Addition S2SW4 34-102-53. Kay Neubauer and Chris Popkes were present. Questions regarding drainage and road access were brought before the Board. Following discussion, motion was made by Dick to recommend approval of the Preliminary Plan to the Board of County Commissioners. Second was made by Gordon. Roll call vote: Ayes: Dick, Gordon, Dybdahl and Butzke. Nays: none. Motion carried.

The Board reconvened as Board of County Commissioners.

Bill Hansen and Ben Stout, Dept of Agriculture Ag Development Representatives, and Kristen Benidt, Secog Planner/GIS Technician, met with the Commissioners to discuss Ag Development Programs and the County Site Analysis. Hansen noted that the Site Analysis assists in finding the best locations for new projects. Stout added that it's a tool that puts the pieces together, helping make the county successful. Benidt stated that the aquifer layer is holding up McCook County at this time; work continues. Tracy Hofer, Zoning Administrator, was present.

Carol Lauer, Treasurer, reviewed the process for "taking" of tax deed property with the Commissioners. Lauer noted that she will be working on the tax deed properties in August.

Mike Fink, States Attorney, reviewed his 2017 budget request with the Board. Fink noted increases for reimbursement of a portion of his office building expenses.

Missy Lauck, Comm Health Nurse, reviewed 2<sup>nd</sup> qtr Public Health Report with the Commissioners. Lauck noted upcoming changes will include insurance billing for vaccinations and WIC going to EBT cards. The State is working on details for the flu vaccine, scheduling clinics in schools if possible.

Geralyn Sherman, Welfare Director, and the Commissioners reviewed Care of Poor cases. Two Notices of Hospitalizations were received from Avera Queen of Peace Health Services (2016-37, 2016-39). One Notice of Hospitalization was received from Avera McKennan Hospital (2016-38). One Notice of Hospitalization was received from Sanford Medical Center (2016-40). Two Applications for County Assistance were denied pending the applicants providing required documentation (2015-49, 2016-29, 2016-34, and 2016-38). One applicant was hospitalized three times. One Application for

County Assistance was tabled pending a decision of benefits from Social Security Adm (2016-22).

Motion made by Dick to authorize Robin Koch to co-sign check in the absence of the Treasurer Carol Lauer and Deputy Treasurer Rebecca Hoiten. Second made by Dybdahl and motion carried.

Motion made by Dybdahl, second Gordon, and carried, to pay claims:

GENERAL FUND: Bi-Weekly Payroll: 7/17/16: Commissioners 1461.55; Auditor 2809.73; Treasurer 3530.09; States Attorney 2267.31; Custodian 1185.19; Dir of Equalization 3939.81; Register of Deeds 2823.07; Veterans Service Officer 373.52; Sheriff 8136.08; Contract Law 4450.00; Care of Poor 230.77; Welfare 275.04; Community Health Nurse Secretary 1245.46; Extension 997.17; Weed 545.37; Drainage 307.69; Planning & Zoning 307.69. Transamerica Life Insurance, July healthpak premium 3776.00; Grand Jury fees & mileage 425.60; A & B Business, gel pens 22.19, monthly copier contract 46.95; Advanced Systems, 2 monthly copier contracts 63.18; Davison County Sheriff, June jail services 3135.00; Sena Dover, mental health evaluation 100.00; Tracy Hofer, June & July mileage 148.51; Carol Johnson, court reporting 1310.60; MidAmerican Energy, utilities 40.65; Mitchell Clinic, prisoner care 119.00; Office Depot, USB drives 38.97; Alicia Petersen, State Horse Show expenses 166.64, printer ink cartridge 16.97; The Radar Shop, re-certify radar units 215.00; Salem Farmers Market, supplies 5.30; Santel Communications, Managed IT services, Dell OptiPlex 7040 1183.00; Laurie Schwans, postage 3.35; SDACC, 3<sup>rd</sup> qtr CLERP assessment 1479.00; SDSU Extension, 3<sup>rd</sup> qtr 4-H Advisor salary appropriation 6885.00; Sioux Falls Two Way Radio, 2 UHF antennas 31.98; Southeastern Behavioral HealthCare, 3<sup>rd</sup> qtr

allotment 1404.50; Thomson Reuters, law books & supplements 263.00; Vondra Jewelry, clock repair 70.00; Wash 'N' Go, car wash tokens 70.00.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 7/17/16: Hwy Dept 17888.60. \*New employee: Kevin Anderson \$15.50/hour.\* Transamerica Life Insurance, July healthpak premium 1911.69; AMG Rural Clinics, new employee physical 134.00; Bowes Construction, asphalt milling 54014.05; Cole's Petroleum, diesel fuel 11509.50; Diesel Machinery Inc, oil & filter 113.07; Flint Hills Resources, liquid asphalt 20994.15; Jebro Inc, liquid asphalt 65928.01; MidAmerican Energy, utilities 9.07; Northwestern Energy, utilities 12.10; Puthoff Repair, Vermeer Disc Mower 5410.00; SDPAA, insurance premium for Kenworth Truck 119.00; Stern Oil Co, 55 gal drum-additive 118.03.

911 EMERGENCY REPORTING SYSTEM FUND: CenturyLink, 911 telephone service 302.45; Sioux Valley Energy, 911 radio tower utilities 55.92.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 7/17/16: EDS Director 1305.69. Transamerica Life Insurance, July healthpak premium 314.59. Brad Stiefvater, mileage 137.34, postage 47.00.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 7/17/16: Sheriff Secretary/Dispatcher 115.38. \*Pay increase: Annette Oyen +\$1500/year, total \$3000 for Scram duties.\*

LAW LIBRARY FUND: Thomson Reuters, law books & supplements 194.00.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 7/17/16: Dir of IRS, county share of FICA 3107.98, Medicare 726.87; SD Retirement System, county share of

retirement contribution, 3146.05; Wellmark Blue Cross/Blue Shield, county share of health insurance premium, 11827.52.

Motion was made by Dick to approve a \$204,000.00 cash transfer from General Fund as follows: Hwy Rd & Bridge Fund \$200,000.00 and EDS Fund \$4,000.00. Second made by Dybdahl and motion carried.

The meeting adjourned subject to call.

Dated this 28<sup>th</sup> day of June, 2016.

Sheldon Butzke

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Vice-Chairman, McCook County  
Commission

ATTEST:

Geralyn Sherman \_\_\_\_\_  
Auditor, McCook County